



# STONEBRIDGE CHRISTIAN CHURCH

## ***Job Description***

**Position Title:** Event Staff

**Position Leader:** Operations & Facilities Director

**Position Summary:** Carry out event set up and tear down responsibilities which may include cleaning following the event as well as hosting the event

**Schedule:** Hourly, contracted, schedule as needed

### **Primary Responsibilities:**

#### Event Support

- Set up and tear down for events as scheduled
- Be able to lift at least 50 pounds with tasks including stacking chairs, taking out trash, and moving tables and furniture

#### Event Clean-Up

- Clean up spaces used by events
- Take out trash
- Leave the space ready for the next group to use

#### Event Host

- Be on-site for the duration of the event to assist event rentals with any needs

### Character Expectations & Skills

- Growing relationship with the Lord
- Strong communication skills
- Work as a team player
- Strong work ethic and positive attitude
- Diligent, disciplined, and organized
- Encouraging to other staff and volunteers
- Ability to lift 50 lbs
- Regularly attends StoneBridge Christian Church
- Must be at least 16 years old to work independently
- Students 14-15 years of age may apply for event staff working alongside other event staff 18+ when an event merits more than one Event Staff